

**Wray School District
iPads with a Purpose
Student and Parent/Guardian iPad Agreement**

Overview: Wray School District is committed to preparing students to be literate, responsible citizens in a global economy. The iPad with a Purpose implementation project will immerse our students into a technology-rich instructional environment to become effective users and communicators of information in order to function in a technological society. Understanding and adhering to the following guidelines and procedures is necessary for the success of the program.

A. Terms of Loan

1. Wray School District will issue an iPad to students upon compliance with the following:
 - Submission of signed Student and Parent/Guardian iPad Agreement
 - Submission of signed Opt In/Opt Out Self Insurance Form
 - Payment of non-refundable \$35 Self Insurance Fee (optional)
 - Submission of a student-signed Information Technology Acceptable Use Policy (AUP)
2. Wray School District retains ownership of the issued iPads.
3. Students may be subject to loss of privilege, disciplinary action, legal action and/or financially responsible for the replacement cost of the iPad in the event of intentional damage and/or violation of policies and guidelines as outlined in the Student and Parent/Guardian iPad Agreement as well as Wray School District Information Technology Acceptable Use Policy (AUP).
4. It is the student's responsibility to maintain access to his or her Apple ID and to the apps the school has provided. In the event the student loses access to the school provided apps, the student is responsible for replacement cost of the apps.
5. Wray School District reserves the right to remove any non-school related material (apps, music, pictures) if the space requirements needed for school activities are not available or if the student is unable to refrain from using non-school related apps during class time.
6. A student's possession of the iPad terminates no later than the last day of school or when deemed appropriate by the school, unless there is a reason for earlier termination determined by the principal. iPads must be returned when a student withdraws from Wray School District.

B. Damage, Loss, or Theft

1. Wray School District is providing an optional \$35.00 non-refundable yearly insurance fee for each iPad issued to students.
2. The \$35 insurance fee is the financial responsibility of the student's family. The insurance fee covers:
 - accidental damage, including but not limited to liquid spills, power surges, drops, falls, collisions, vandalism, flood, fire, and smoke, as well as damage to batteries and ac adapters. If an iPad is damaged, the technology support team will work with the student and Apple to determine if it is a warranty or insurance claim incident.
 - The user agrees to the following fee schedule in the case of a damaged iPad:
 - 1st Incident: No Charge
 - 2nd Incident: \$50.00 deductible
 - 3rd Incident: \$110.00 deductible
 - 4th Incident: Total cost of replacement
 - The Wray School District iPad warranty covers manufacturer defects.
 - Insurance does not cover loss, theft, negligence, and abuse of iPad and accessories. For example, throwing the iPad or using the iPad as an umbrella would be considered examples of neglect and abuse. If an iPad needs to be replaced due to loss, theft, neglect, or abuse, it is the family's financial responsibility to replace the iPad at the district's current replacement cost.
 - The student or parent/guardian is required to immediately notify a school administrator in all cases of stolen or lost iPads. School administration may be able to assist in relocating the iPad if notified immediately.
 - Parents/Guardians are responsible for filing a police report.
 - Parents/Guardians are responsible for replacement cost of lost or stolen iPad.
 - Students are advised to use iCloud Find My iPad Service.

C. Repossession

1. Wray School District reserves the right to repossess the iPad at any time if the student does not fully comply with all terms of this agreement.

D. Appropriation

1. Failure to return the property (iPad and accessories) in a timely manner and/or the continued use of it for nonrelated school purposes will be referred to law enforcement. Until returning or full payment is received, for, a hold on the student's records may occur. Replacement item price lists are available in the school office.

E. Modification to the iPads with a Purpose Program

1. Wray School District reserves the right to modify the program or the terms of use at any time.

F. iPad Cases

1. The student must keep the iPad in the district provided OtterBox case and lid. Student may personalize their case. The iPad should never be removed from the case. In the event the case has been modified or not in use, insurance claim will be void and the student will be responsible for the total cost to repair/replacement.

G. General Care of the iPad

1. Do not do anything to the iPad that will permanently alter it in any way.
2. Student iPads in need of repair must be reported to the media center.
3. Technical support will determine whether the iPad can be repaired on-site.
4. Guidelines to follow:
 - Minimizing the number of photos/movies on the iPad will increase performance. Clean your iPad files on a regular basis.
 - Do not write, draw, paint, place stickers/labels or otherwise deface your iPad. Remember, the iPad is the property of Wray School District.
 - Never put weight on an iPad.
 - Liquids, food and other debris can damage the iPad. Avoid eating or drinking while using the iPad.
 - Take care when inserting/removing cords, cables and other removable storage devices to avoid damage to the ports, cables and cords. First, plug your power supply into the electrical outlet. Second, plug your power cord into your iPad. When disconnecting, reverse this process.
 - Do not expose your iPad to extreme temperatures, direct sunlight, or ultraviolet light for extended periods of time. Extreme heat or cold may cause damage to the iPad. If your iPad has been in a very cold environment for a long period of time, let it warm up before using it.
 - NEVER leave your iPad in a vehicle.

H. Cleaning Your iPad

1. Routine maintenance on the iPads will be completed by the Wray School District technology support team. However, students are encouraged to perform simple cleaning procedures as outlined below:
 - Clean the screen with a soft, dry anti-static or micro-fiber cloth. Do not use any type of liquid or water to clean the screen or iPad.
 - Wash hands frequently when using the iPad to avoid build-up on the glass touch pad.

I. General Use of the iPad

1. Certain grade levels may be required to have a personal Apple ID to install iPad applications and iCloud backup features.
2. Students are required to bring their iPad to school each day with a fully charged battery. Students will not be given the use of a loaner iPad if they leave their iPad at home. Students leaving their iPad at home will be required to complete assignments using alternate means (as determined by the teacher).
3. Students are responsible for the contents on their iPad.
4. Do not delete any profiles, folders, files or apps that you did not create or that you do not recognize. Deletion of files could result in iPad failure and may interfere with your ability to complete class work. Taking this action may result in your iPad being re-imaged.
5. Student iPads are subject to routine monitoring by teachers, administrators and technology staff. Users shall have no expectation of privacy while using school's electronic information resources.
6. The student may download additional apps in keeping with the guidelines in the Acceptable Use Agreement. Any charges associated with a non-school issued app must be paid for by the student.
7. Upgraded versions of the iOS and iPad apps are available from time to time. Students may be required to check in their iPads for periodic updates and syncing.

J. General Security

1. Never leave your iPad unsecured. iPads should be locked in a designated storage facility or a secure locker when not in use.
2. During after-school activities, you are still expected to maintain the security of your iPad. Unsupervised iPads will be confiscated by staff, and disciplinary actions may be taken.
3. Each iPad has several identifying labels. Under no circumstances are you to modify, remove or destroy these labels.

K. End of Year Collection Procedure

1. Return the equipment on the date designated by the individual school or upon leaving the school district.
2. "Equipment" consists of iPad, power cable, charger, and iPad case.

L. Email

1. Email transmissions and transmitted data shall not be considered confidential and may be monitored at any time by designated staff to ensure appropriate use.
2. Students will abide by all email guidelines as outlined in the Wray School District Information Technology Acceptable Use Policy.

M. Internet Access/Filtering

1. Technology protection measures are installed on district devices to ensure students are as protected as reasonably possible from inappropriate online content at any location.
2. The school cannot guarantee that access to all inappropriate sites will be blocked. Students may accidentally or purposefully circumvent these precautions and restrictions.
3. iPad applications poses a risk, however small, of exposure to graphic, highly controversial, or potentially dangerous content.
4. Wray School District will not provide internet access for home use.
5. Because many of our students are carrying a personal web-enabled device (such as a smartphone or iPod Touch), parents/guardians should be aware of the risks. Access to the Internet, from anywhere in the world, comes with the possibility of retrieving inappropriate content; therefore, adults must do their best to educate children on the proper uses of technology.

O. Information Technology Acceptable Use Policy

1. Students have read, signed and agreed to follow the Information Technology Acceptable Use Policy at all times. The Information Technology Acceptable Use Policy is available on the school website.

P. End User License Agreement

1. The school district and parents/guardians are considered to be the end users for all applications installed on the student iPad.

Student and Parent/Guardian iPad Agreement

Please Print All Information

I have read, understand, and agree to follow all responsibilities as outlined in the iPad User Agreement.

Student's Full Name: _____

Student Signature: _____

Date: _____

I have read, understand, and agree to follow all responsibilities as outlined in the iPad User Agreement.

- I acknowledge that my child's iPad will be coming home with a technology protection measure. Furthermore, I acknowledge that my child, accidentally or purposely, might gain access to inappropriate, or non-educational material when using his/her iPad away from school.
- I take responsibility for my child's use of the iPad device while he/she is away from school.
- I have read, understand, and agree to Wray School District's Student and Parent/Guardian iPad Agreement.

Parent/Guardian Name: _____

Parent/Guardian Signature: _____

Date: _____